

# Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA

December 7, 2009

0930 hours

## CALL TO ORDER

Chairman Lorentzen called the meeting to order at 0934 hours.

## ROLL CALL

Chairman Lorentzen, Commissioner Elmore, District Secretary/Legal Counsel Brian Snure, DC Lingenfelter, Leah Schoof, President Rasmussen, Councilmember Kathy Holder and Laana Larson. Commissioner Foster was an excused absence.

## ADDITIONAL AGENDA ITEMS

### Oath of Office

District Secretary/Legal Counsel Brian Snure confirmed that we can administer the oath of office for Chairman Lorentzen at the last meeting prior to the start of his new term.

## MINUTES

### **Minutes 09-11-18 Special Meeting**

Motion to approve the November 18, 2009 Special Commissioner Meeting minutes as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.

### **Minutes 09-11-18**

Motion to approve the November 18, 2009 Commissioner Meeting minutes as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.

### **Minutes 09-11-25 Special Meeting**

Motion to approve the November 25, 2009 Special Commissioner Meeting minutes as submitted.  
Motion by Commissioner Elmore and 2<sup>nd</sup> by Chairman Lorentzen.  
Vote Passed. Commissioner Foster was an excused absence.

## FINANCIAL REPORT

### **Vouchers**

Commissioner Elmore voiced his concern about using Fowld's Cleaners as he has been offended by the unprofessional behavior of one of their employees. He would prefer that we choose a different cleaners.

Motion to approve expense vouchers 912001 through 912032 in the amount of \$64,937.11 as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.

Motion to approve Foster Press voucher 912033 in the amount of \$387:29 as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.



Phone: 425.334.3034  
Fax: 425.334.6981  
www.lsfire.org

*"Touching Lives Today ~ Planning for Tomorrow"*

Fire Commissioners:  
Troy Elmore, Dan Lorentzen, Vern Foster  
Fire Chief Gary L. Fancett

1825 South Lake Stevens Road  
Lake Stevens, WA 98258

Motion to approve capital vouchers 0912001 through 0912017 in the amount of \$121,917.51 as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.

## **Expense Report**

### **CORRESPONDENCE**

Risk Watch Thank You from Everett Community College

### **SECRETARY'S REPORT**

District Secretary/Legal Counsel Brian Snure updated the Commissioners on their compensation. The current rate of pay for Commissioners is \$104 per meeting and \$104 per day of service. He is currently working with Leah Schoof to clean up the procedures. Anything beyond a Commissioner Meeting requires the Commissioners to submit documentation as there needs to be an accounting of service hours paid for. He also commented that the Commissioners have been underpaid since mid July 2008 and the Commissioners will be compensated for this. The Commissioners have the option to take it or donate it back to the District.

Leah Schoof confirmed she will send Commissioner Elmore the form for future tracking of his service hours.

(Subsequent to the meeting it was determined that the Commissioners have been paid the correct amounts since July 2008.)

### **OLD BUSINESS**

#### **Discussion**

#### **Local 3235 Firefighters Bargaining Unit 2009 Collective Bargaining Agreement**

Chairman Lorentzen commented he appreciates the efforts of the local working on the details of this contract with Chief Faucett.

#### **Action**

##### **Facility Use Policy**

District Secretary/Legal Counsel Brian Snure commented there are still a couple outstanding issues to be addressed regarding the Facility Use Policy. The key areas yet to be finalized would be allowing the use of alcohol by guests in the Conference Center and allowing political activities in conference rooms.

Commissioner Elmore commented it seems we are making decisions on individual behavior (language, alcohol details, etc.) and that is not easily defined.

District Secretary/Legal Counsel Brian Snure commented he has no objection to deleting some of the language in this area. He will be in touch with Chief Faucett regarding his recommended changes. He also commented that as long as any exceptions for the upcoming Chamber event are documented, we can wait to approve this revised policy at the next Commissioner Meeting.

### **NEW BUSINESS**

#### **Discussion**

None

#### **Action**

None

The next regular Commissioner Meeting is scheduled for 9:30am Wednesday, December 16, 2009 and located at 1825 South Lake Stevens Road, Lake Stevens.

### **CHIEF'S REPORT**

Deputy Chief Lingenfelter commented we are participating in the Memorial Service down in Pierce County and we will be sending an engine to participate. He also commented we continue to work on issues with the houses that are for sale.

## **GOOD OF THE ORDER**

Chairman Lorentzen brought up the topic of Commissioner Chair and Vice Chair for 2010.

Commissioner Elmore thanked Chairman Lorentzen for acting as Chairman over the last two years. He commented he would be happy to act as Chairman starting in 2010.

Motion to have Commissioner Elmore as Chair for 2010 and Commissioner Foster as Vice Chair for 2010.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote passed. Commissioner Foster was an excused absence.

Commissioner Elmore commented his work schedule is going to be changing next year. He also commented it doesn't seem that changing our meeting time to the evening on a quarterly basis would generate much more attendance.

Councilmember Kathy Holder thanked everyone for supporting their Jingle Bell Jog with a raffle and having an engine present at the event. It is appreciated! No matter what the weather conditions, the jog will take place.

Chairman Lorentzen thanked everyone for helping with Tips for Firefighters at IXTAPA.

Commissioner Elmore commented he enjoyed Tips for Firefighters. He congratulated everyone involved on completing the contract. He is glad everyone is healthy and thanked everyone for participating in the wellness program.

## **EXECUTIVE SESSION**

Chairman Lorentzen called for an executive session for five minutes at 1008 hours regarding possible litigation pursuant to RCW 42.30.110 (1) (i) with expected action to follow. Executive session included Chairman Lorentzen, Commissioner Elmore, District Secretary/Legal Counsel Brian Snure, and Deputy Chief Lingenfelter. Chairman Lorentzen reconvened the meeting at 1013 hours and moved to the topic of Headquarters Furniture.

## **OLD BUSINESS**

### **Discussion Continued**

### **Headquarters Furniture**

Deputy Chief Lingenfelter commented a settlement had been proposed.

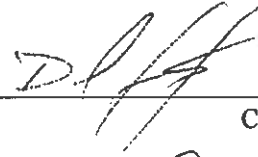
District Secretary/Legal Counsel recommended the Commissioners authorize Deputy Chief Lingenfelter to sign the proposed settlement.

Deputy Chief Lingenfelter stated that he is not sure if we have the dark table to exchange for a conference table as requested in the proposal. This would take care of the sign issue and the storm water retention for a period of 5 years.

Motion to authorize Deputy Chief Lingenfelter to sign the furniture settlement with Patrick McCourt.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.

## **ADJOURNMENT**

Motion to adjourn the meeting at 1025 hours.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster was an excused absence.



---

Chairman Dan Lorentzen



---

Commissioner Troy Elmore

---

Commissioner Vern Foster