

Board of Fire Commissioners Meeting Minutes

9811 Chapel Hill Road, Lake Stevens, WA

August 6, 2009

0930 hours

CALL TO ORDER

Chairman Lorentzen called the meeting to order at 0932 hours.

ROLL CALL

Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, District Secretary/Legal Counsel Brian Snure, Chief Faucett, DC Lingenfelter, and Laana Larson.

ADDITIONAL AGENDA ITEMS

None

MINUTES

Minutes 09-07-15

Motion to approve the July 15, 2009 Commissioner Meeting minutes as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Elmore.
Vote Passed. Chairman Lorentzen abstained due to absence from July 15th meeting.

FINANCIAL REPORT

Vouchers

Motion to approve expense vouchers 0908001 through 0908042 in the amount of \$53,307.05 as submitted.
Motion by Commissioner Elmore and 2nd by Chairman Lorentzen.
Vote Unanimous.

Motion to approve Foster Press voucher 0907071 in the amount of \$120.72 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Passed. Commissioner Foster abstained.

Motion to approve Fire Prevention voucher 0908001 in the amount of \$189.20 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Motion to approve Capital voucher 0908001 in the amount of \$4,665.57 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Budget Report

Resolution 2009-11 Closure of Fire Prevention Grant Account

Motion to approve Resolution 2009-11 Closure of Fire Prevention Grant Account as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

CORRESPONDENCE

Thank You for Community Involvement



Phone: 425.334.3034
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"Touching Lives Today ~ Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Faucett

9811 Chapel Hill Road
Lake Stevens, WA 98258

SECRETARY'S REPORT

Policy 125 Board of Fire Commissioners Governing Rules and Ethics

District Secretary/Legal Counsel Brian Snure explained that following the last Commissioner Meeting he reviewed and clarified the current policy to reflect the discussion. The revised policy was presented to the Commissioners for their review and discussion.

Chairman Lorentzen agreed it gives clarification.

Commissioner Elmore commented he had no questions on the revised policy.

Commissioner Foster agreed it is a good idea to have it in writing. He appreciates the "whenever possible" clause which allows the Commissioners to do their best and acknowledges there may be a time when they need to get into the discussion.

Chairman Lorentzen commented the Commissioners are the elected body and it is good to have a document explaining the expectations.

District Secretary/Legal Counsel Brian Snure commented these words give the Commissioners a focus and a direction which will help keep everyone on the same page.

Commissioner Foster commented the policy allows the Commissioners to give a reason as to why they can't go into further discussion if necessary.

Chief Faucett commented that from a staff perspective this will help educate the department as well.

Commissioner Elmore commented that when the Commissioners are on the candidate forum they will have to answer some questions at that time.

Motion to approve amendments to Legislative Policy 125 Board of Fire Commissioners Governing Rules and Ethics as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Foster.

Vote Unanimous.

OLD BUSINESS

Discussion

S81 Remodel Assessment Proposal

Chief Faucett commented we had talked about addressing Station 81 remodel recommendations at this time and he would prefer to postpone this. We now know our capital cost, however there are still quite a few unknown factors.

Commissioner Elmore asked about the temperature of the inside of the building at Station 81. Our people need a place to go where they can cool down and it would be worthwhile to address their sleeping conditions.

Chief Faucett confirmed that he would continue to look into this. At some point we can schedule a future Commissioner Retreat and address the remodel issues.

Commissioner Elmore asked about the current reader board sign outside Station 82.

Chief Faucett responded that he is holding off on any big changes due to the current economics. He will consider an inexpensive upgrade and keep the Commissioners informed.

Chapel Hill Properties

Chief Faucett commented that we have received some quotes and we are ready to move forward. We are currently focusing on the three houses.

There are quite a few things to happen before the administrative staff can move into the new Headquarters. We need to be sure everything is in working order; including phones, computers, servers, etc.

Chairman Lorentzen asked if we could address the landscaping over at South Lake Center.

DC Lingenfelter commented we have two days of work scheduled with the Department of Corrections in August and we will be sure to address it.

Action

None

NEW BUSINESS

Discussion

None

Action

South Lake Center Parking Lot Quote

District Secretary/Legal Counsel Brian Snure commented that we need to be sure that Diamond Asphalt Services is paying prevailing wages before we approve the estimate. He also commented that we do not have to deal with the Small Works Roster when the cost is under \$20,000 for a single event.

The next Commissioner Meeting is scheduled for Wednesday, August 19th at 9:30am located at the S82 Conference Room.

CHIEF'S REPORT

Property Acquisition

Chief Faucett commented he is glad the property acquisition is complete as it has been quite the challenging process.

SnoPac

Chief Faucett commented the good news is there is no increase this year.

National Night Out

Chief Faucett commented it was another successful National Night Out this year!

Next Commissioner Meeting

Chief Faucett will be unable to attend the next Commissioner Meeting due to vacation. DC Lingenfelter will attend the meeting in his place.

Next Commissioner Retreat

Chief Faucett commented that we will need to postpone the next Commissioner Retreat until we determine some of the current unknowns. Our next budget will be very similar to what we have now.

Commissioner Elmore commented that Moses Lake just laid off staff and Seattle Fire is close to settling their contract and going for a minimal to no pay raise in their three year contract. Seattle Fire is streamlining and not hiring. It is very positive that we have still been able to move forward in this current economy.

EXECUTIVE SESSION

Chairman Lorentzen moved the meeting into executive session regarding personnel pursuant to RCW 42.30.110 (1) (g) for 30 minutes at 1030 hours with no anticipated action. Executive session included Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, and Chief Faucett. Executive session continued for an additional 10 minutes. Meeting reconvened at 1110 hours with no action taken and moved to Good of the Order.

GOOD OF THE ORDER

Commissioner Elmore commented he is looking forward to administration making the transition and opening up some space at Station 82. It is good to see some promising economic indicators. It is just a matter of time before the recovery occurs. He is happy to be here.

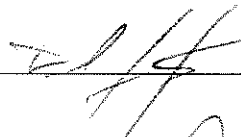
Commissioner Foster commented he is happy to be here and thanked everyone for their hard work and efforts. He is looking forward to a promising future. He appreciates the community involvement by LSF as it is important that the leaders in our community are approachable.

Chairman Lorentzen thanked everyone for their efforts. The Aquafest Celebrity Softball Game was fun, and everyone in our organization did an awesome job at Aquafest. He looks forward to our moving into the new building.

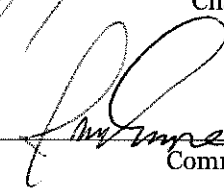
ADJOURNMENT

Motion to adjourn the meeting at 1116 hours.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

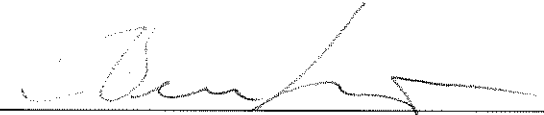
Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Dan Lorentzen



Commissioner Troy Elmore



Commissioner Vern Foster