

# Board of Fire Commissioners Meeting Minutes

9811 Chapel Hill Road, Lake Stevens, WA

August 19, 2009

0930 hours

## **CALL TO ORDER**

Chairman Lorentzen called the meeting to order at 0935 hours.

## **ROLL CALL**

Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, DC Lingenfelter, Councilmember Kathy Holder, President Ron Rasmussen and Laana Larson.

## **ADDITIONAL AGENDA ITEMS**

None

## **MINUTES**

### **Minutes 09-08-06**

Motion to approve the August 6, 2009 Commissioner Meeting Minutes as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Foster.  
Vote Unanimous.

## **FINANCIAL REPORT**

### **Investment Report**

#### **Vouchers**

Motion to approve expense vouchers 0908043 through 0908083 in the amount of \$26,142.09 as submitted.  
Motion by Commissioner Elmore and 2<sup>nd</sup> by Chairman Lorentzen.  
Vote Unanimous.

Motion to approve Foster Press voucher 0908083 in the amount of \$317.29 as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Passed. Commissioner Foster abstained.

Motion to approve capital vouchers 0908002 and 0908003 in the amount of \$939.62 as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

#### **Payroll**

Motion to approve August Payroll 2009 in the amount of \$336,161.86 as submitted.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

#### **Budget Report**

## **CORRESPONDENCE**

Thank You from Sheriff's Office  
Thank You from Pasadera Heights Homeowners Association

## **OLD BUSINESS**

### **Discussion**

None



Phone: 425.334.3034  
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*"Touching Lives Today ~ Planning for Tomorrow"*

Fire Commissioners:  
Troy Elmore, Dan Lorentzen, Vern Foster  
Fire Chief Gary L. Faucett

9811 Chapel Hill Road  
Lake Stevens, WA 98258

**Action**

None

**NEW BUSINESS****Discussion**

None

**Action**

None

**CHIEF'S REPORT**

Response Reports prepared by BC Huff

Prevention Report prepared by FM Marshall

IT Report prepared by Stevens

**2009 Commissioner Conference**

DC Lingenfelter asked if any of our Commissioners plan to attend the 2009 Commissioner Conference in Spokane this year.

The Commissioners have chosen not to attend this conference this year.

**Transition to New Headquarters**

DC Lingenfelter commented he met with Patrick McCourt to go over the transition. Monday both Chief Faucett and DC Lingenfelter will be meeting with Patrick McCourt for a walk through of the buildings to make sure things are as they should be. Then the executive staff will be meeting over at the new headquarters to determine how we will move forward. DC Lingenfelter has contacted the Department of Corrections to address the landscaping issues at South Lake Center. Unfortunately the position of the guard (who oversees the workers) has been eliminated by the state, and they can almost guarantee August 31<sup>st</sup> as a work day.

**South Lake Center Parking Lot Estimate**

DC Lingenfelter received a revised estimate which now reflects prevailing wages. This increased the original estimate by 20%.

**Chapel Hill Properties Update**

DC Lingenfelter commented we have completed the process of small works and once we identify a specific project, we are ready to move forward.

**Marshbank Construction Donation**

DC Lingenfelter commented that during Aquafest weekend a gentleman asked one of our members if we had any needs that weren't being met. Responding to that need, Dave Marshbank brought in a check for \$5800 so that we could purchase three new chainsaws and two additional saws for the crews.

Commissioner Elmore commented it would be nice to recognize him at our next department get together.

**Mediation Dates set for Firefighter & Battalion Chief Negotiations**

DC Lingenfelter confirmed that potential mediation dates have been set aside for contract negotiations with Firefighters and Battalion Chiefs throughout September and October.

The next Commissioner Meeting is scheduled for Thursday, September 3<sup>rd</sup> at 9:30am located at the Station 82 Conference Room, 9811 Chapel Hill Road, Lake Stevens, WA.

**GOOD OF THE ORDER**

Commissioner Elmore congratulated Granite Falls Fire on their high percentage with the recent levy. He suggested we recognize Granite Falls Fire Commissioner Steinke when he leaves the department at the end of the year. Commissioner Elmore also commented he looks forward to administration moving into the new building and opening up the remainder to Station 82 to the crews.

Commissioner Foster encouraged everyone to enjoy the rest of the summer. He appreciates what everyone has done and is looking forward to moving into the new building. He continues to receive positive feedback from the community regarding this recent purchase by the District.

Chairman Lorentzen thanked everyone for their hard work and looks forward to moving into the new building.

Councilmember Kathy Holder commented she continues to receive positive feedback from the community regarding the District's recent purchase at South Lake Center. They can't wait to utilize the facility with the fire department.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Motion to adjourn the meeting at 0958 hours.  
Motion by Chairman Lorentzen and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

*Minutes respectfully submitted by Laana Larson, Communications Director.*

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Chairman Dan Lorentzen

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Commissioner Troy Elmore

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Commissioner Vern Foster