

Board of Fire Commissioners Meeting Minutes

9811 Chapel Hill Road, Lake Stevens, WA

September 3, 2009

0930 hours

CALL TO ORDER

Chairman Lorentzen called the meeting to order at 0935 hours.

ROLL CALL

Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, District Secretary/Legal Counsel Brian Snure, Chief Faucett, Deputy Chief Lingenfelter, Leah Schoof, President Ron Rasmussen, and Laana Larson.

ADDITIONAL AGENDA ITEMS

None

MINUTES

Minutes 09-08-19

Motion to approve the August 19, 2009 Commissioner Meeting minutes as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Unanimous.

Minutes 09-08-26

Motion to approve the August 26, 2009 Commissioner Meeting minutes as submitted.
Motion by Commissioner Elmore and 2nd by Chairman Lorentzen.
Vote Unanimous.

FINANCIAL REPORT

Vouchers

Motion to approve expense vouchers 0909001 through 0909031 in the amount of \$32,249.81 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Motion to approve capital vouchers 0909001 through 0909003 in the amount of \$2,495.20 as submitted.
Motion by Commissioner Elmore and 2nd by Chairman Lorentzen.
Vote Unanimous.

Labor and Industry Report

Motion to approve Labor and Industry voucher 0909032 in the amount of \$27,164.97 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

August 2009 Payroll Revision

Motion to approve the August 2009 Payroll in the revised total amount of \$336,234.27 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

Budget Report



Phone: 425.334.3034
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"Touching Lives Today ~ Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Faucett

9811 Chapel Hill Road
Lake Stevens, WA 98258

CORRESPONDENCE

Thank You from District 17

SECRETARY'S REPORT

District Secretary/Legal Counsel Brian Snure commented he will be unable to attend the October 1st Commissioner Meeting due to a Boundary Review State meeting in Spokane.

Chief Faucett commented he is planning on attending the Commissioners' Annual Conference in Spokane this year in order to address the topic of health care. He also plans to attend Brian Snure's seminar. The Commissioners have chosen not to attend this conference this year.

District Secretary/Legal Counsel commented he will be sure to bring back highlights of the conference.

OLD BUSINESS

Discussion

None

Action

None

NEW BUSINESS

Discussion

Public Records Request

District Secretary/Legal Counsel Brian Snure confirmed the requested records are just about ready to be sent out. This request was from an attorney with Foster Pepper. It was a very broad request regarding docket 12 & 13 regarding boundaries. Staff has gone through all their electronic records and compiled them. There doesn't appear to be any real issues of great concern.

Commissioner Elmore asked if we should be requesting the same information.

Chairman Lorentzen asked if we should coordinate with the other agencies that have been requested to provide the same information.

District Secretary/Legal Counsel Brian Snure commented that we don't know who he is representing.

Chief Faucett commented the information is available to us as well. He asked if the Commissioners would have any objection to requesting the information in electronic format.

Commissioner Elmore commented we should get started with the request as it will take some time for them to process it.

Chairman Lorentzen suggested that we check with the other municipalities before submitting our request.

Chief Faucett commented that all of our information is completely professional. City Administrator Jan Berg has been sent copies of all of our correspondence and she has sent us copies of theirs as well.

Action

None

The next regular Commissioner Meeting is scheduled for Wednesday, September 16, 2009 at 9:30am located at the Station 82 Conference Room, 9811 Chapel Hill Road, Lake Stevens.

Commissioner Elmore commented he is unable to attend the September 16th meeting due to a scheduling conflict.

CHIEF'S REPORT

Commissioner Meeting Date Changes

Chief Faucett requested we change the dates of the October 1st and December 3rd Commissioner Meetings due to scheduling conflicts. Resolutions will be presented at the next Commissioner Meeting to change the October 1st meeting to October 6th and change the December 3rd meeting to December 7th.

Transition to Headquarters

Chief Faucett commented the parking lot has been sealed and striped. Some painting and pressure washing still need to be done on the outside of the complex. The entire complex has been rekeyed. Chief Faucett has had a lot of people asking about the new training center and they are excited to use it. Representatives from the Lions Club came up to view it and they commented the kitchen is not up to commercial grade. We can't afford to upgrade the kitchen at this time; however groups would still be able to cater things in.

EXECUTIVE SESSION

Chairman Lorentzen called for an executive session regarding property transaction pursuant to RCW 42.30.110 (1) (i) (C) and personnel pursuant to RCW 42.30.110 (1) (g) at 1020 hours for 20 minutes. Executive session included Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, District Secretary/Legal Counsel Brian Snure, Chief Faucett, Leah Schoof and Laana Larson. Meeting reconvened at 1040 hours and no action taken.

GOOD OF THE ORDER

Commissioner Foster commented he is sorry we will miss Brian Snure's seminar in Spokane at the annual conference.

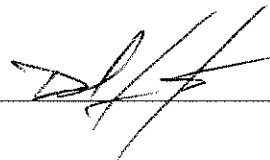
Commissioner Elmore thanked everyone for their efforts. He asked if we would consider a gate around the HVAC electrical system as there is no current locking ability. He also asked about a new blackberry phone.

Chairman Lorentzen thanked everyone for their hard work.

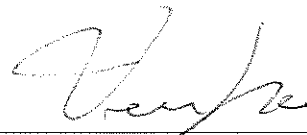
ADJOURNMENT

Motion to adjourn the meeting at 1044 hours.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Dan Lorentzen



Commissioner Troy Elmore



Commissioner Vern Foster