

Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA 98258

March 18, 2010

0930 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 0935 hours.

ROLL CALL

Chairman Elmore, Commissioner Lorentzen, Commissioner Foster, Chief Faucett, DC Lingenfelter, Leah Schoof, and Laana Larson.

ADDITIONAL AGENDA ITEMS

None

MINUTES

Minutes 10-03-04

Minutes 10-03-11

Motion to approve the March 4 & 11, 2010 Commissioner Meeting minutes as submitted.

Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.

Vote Unanimous.

FINANCIAL REPORT

Investment Report

Vouchers

Motion to approve Expense Vouchers 1003050 through 1003096 in the total amount of \$68,255.14 as submitted.

Motion by Commissioner Foster and 2nd by Commissioner Lorentzen.

Vote Unanimous.

Motion to approve Foster Press voucher 1003097 in the amount of \$361.11 as submitted.

Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.

Vote Passed. Commissioner Foster abstained.

Motion to approve Capital Vouchers 1002008 through 1002010 in the total amount of \$2,173.34 as submitted.

Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.

Vote Unanimous.

Payroll

Motion to approve the March 2010 Payroll in the total amount of \$337,548.25 as submitted.

Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.

Vote Unanimous.

Expense Report

Junior Taxing Districts Signature Form

CORRESPONDENCE

Thank You from Hillcrest Elementary

Thank You from Girl Scouts



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"Touching Lives Today ~ Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Fancett

1825 South Lake Stevens Road
Lake Stevens, WA 98258

OLD BUSINESS

Discussion

District 22 ALS Contract

Chief Faucett commented in reviewing the ALS contracts we have not yet signed an agreement with District 22. Chief Faucett stated that he has been working Chief Hots since he was sent a letter in November of 2007 regarding ALS. Chief Hots states his District is actually responding more into our District than we are into District 22 and believes this in-kind difference covers the 29% Granite Falls is paying for their ALS service. Chief Faucett stated as soon as he gets Chief Hots' data, he will validate with our data.

Chairman Elmore asked if Chief Hots has his crews responding as much as they do in order to get more experience.

DC Lingenfelter commented it has now come down to responding as mutual aid.

Chairman Elmore reviewed a summary of ALS stats for District 22.

Chief Faucett commented we need to bring this to resolve, but it is important that we resolve it based on data and continued talks.

Commissioner Lorentzen agreed we should definitely follow up with Chief Hots.

Chairman Elmore commented that District 22 is the only unresolved contract. We need resolution as we need to treat our neighbors fairly.

Commissioner Foster agreed we need to address this with District 22.

Chief Faucett commented he wants to resolve this at the staff level if at all possible.

Commissioner Elmore will be checking in with the chairs from Districts 16, 17, and 22 to see how things are going.

Torrington Ridge Property

Chief Faucett commented we just received notice yesterday the owner and the bank have mutually accepted our dates on the feasibility study. Once we receive the letter from the bank we will move forward with the feasibility study. At that time I will need to schedule a Special Meeting to get a vote from the Board to execute the feasibility study. We hope this will be within the next week. We are planning for a 60 day feasibility study and 10 additional days for closing.

Commissioner Lorentzen commented we need to be sure the zoning is going to work.

Chief Faucett agreed and commented if it were a fire station it would be considered an essential service. He believes that an emergency vehicle repair facility would be considered an essential service as well.

Commissioner Lorentzen commented he is concerned that we are building next to a residential area, although our shop should not create too many impacts. It is going to be tight to have a 60 day feasibility study without the zoning in place.

Chief Faucett confirmed we are not going to be rushed and we will do the best we can for the District.

Volunteer Pension Board

Commissioner Foster contacted the Volunteer Pension Board and asked about full pension status for Lucille Ecklund's late husband. There was a lesser requirement back then and he has received a full pension. The amount due is what was overpaid and there is nothing else we can do.

DC Lingenfelter commented because Les Ecklund was a part-paid employee the request for financial aid went to the part-paid association.

Commissioner Foster confirmed he will assist Lucille Ecklund in writing her letter to the Volunteer Pension Board. Once the Volunteer Pension Board meets in May they will review this again.

Chairman Elmore thanked Commissioner Foster for his assistance in this area.

Action

Resolution 2010-03 Personnel Benefits

Chief Faucett recommended the Commissioners approve this resolution, stating that it is a technical fix to Resolution 2008-13 changing the language "base salary" to "salary".

Commissioner Lorentzen commented it is good that we have everything under one umbrella.

Chairman Elmore commented it is good that we have these benefits identified for employees.

Motion to approve Resolution 2010-03 Personnel Benefits as submitted.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.

NEW BUSINESS

Discussion

Hewitt Retirement Complex

Chief Faucett commented our Fire Marshal Robert Marshall has received a Notice of Significance on a property that has been placed in planning, located across the street from Headquarters. It is a 55 unit assisted living senior complex. According to Robert Marshall it will be a three story building and the daylight basement will create an issue for us. We need to respond to the department of planning and let them know we have an issue. We need to be careful as we grow; as anything over three floors creates a problem for our agency.

Chairman Elmore suggested we consider resources for future needs.

Chief Faucett commented that ladder trucks are expensive, however when the time comes a Quint might fill the need as an interim level of service. The good news is that legislature passed the impact fees for fire districts. We will keep you posted as plans develop.

Action

Resolution 2010-04 Lease of Property

DC Lingenfelter commented District Secretary/Legal Counsel Brian Snure put this resolution together for Senator Hobbs.

Chief Faucett commented a T-1 line is scheduled to be installed at end of the month. The Senator plans to be moved in sometime in April.

Motion to approve Resolution 2010-04 Lease of Property as submitted.
Motion by Commissioner Lorentzen and 2nd by Chairman Elmore.
Vote Unanimous.

The next regular Commissioner Meeting is scheduled for Thursday, April 1, 2010 at 9:30am located at the Board Room, 1825 South Lake Stevens Road, Lake Stevens.

CHIEF'S REPORT

Prevention Report prepared by FM Marshall

District 17 Update

Chief Faucett and DC Lingenfelter met with District 17 Interim Chief Haverfield earlier this week. He has indicated they would be interested in additional training. They will meet with BC Huff and discuss what they are looking for.

Maintenance Position Update

We are excited to have Michael Frymire on board as of April 1, 2010. He will play a vital role within our organization.

Office Assistant Update

We are excited to have Brandie Reece on board and she will be working with us 17 hours per week.

GOOD OF THE ORDER

Commissioner Foster thanked Council Member Kathy Holder for joining us.

Commissioner Lorentzen had no additional comment.

Chairman Elmore commented we have a lot of exciting things going on including level of service contributions and new buildings. The community is going to be better off and he thanked everyone for making it happen. He suggested we have Lake Stevens Fire with a representative attending the Sno Ilse meetings again.

Chairman Elmore also asked about the timing of the strategic plan meetings.

Commissioner Lorentzen commented he would like to see the staff take time to get away and focus on the strategic plan.

Chief Faucett commented now that we have the job specification posted for the Deputy Chief of Operations, we are focusing more on the strategic plan. Meeting dates have not yet been set and we will keep the Commissioners informed as we make plans.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion to adjourn the meeting at 1049 hours.
Motion by Commissioner Lorentzen and 2nd by Commissioner Foster.
Vote Unanimous.


Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Troy Elmore



Commissioner Dan Lorentzen



Commissioner Vern Foster