

Board of Fire Commissioners Special Meeting Minutes

May 29, 2009

0930 hours

CALL TO ORDER

Commissioner Elmore called the meeting to order at 0932 hours.

ROLL CALL

Chairman Lorentzen (excused late arrival), Commissioner Elmore, Commissioner Foster, Chief Faucett, DC Lingenfelter, BC Huff, Captain Barry, FF Eagle, PM Rasmussen, FF Defenbaugh, FF Snyder, FF Mulligan, Captain Lowe, FF Kestle, FF Kees, FF Verbon, a Lake Stevens citizen and Laana Larson.

MINUTES

Minutes 09-05-07

Motion to approve the May 7, 2009 Commissioner Meeting minutes as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Elmore.
Vote Passed. Chairman Lorentzen absent.

Minutes 09-05-20

Motion to approve the May 20, 2009 Commissioner Meeting minutes as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Elmore.
Vote Passed. Chairman Lorentzen absent.

FINANCIAL REPORT

Investment Report

Vouchers

Motion to approve expense vouchers 0905041 through 0905093 in the amount of \$85,996.60 as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Elmore.
Vote Passed. Chairman Lorentzen absent.

Motion to approve Foster Press voucher 0905094 in the amount of \$918.79 as submitted.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Passed. Commissioner Foster abstained.

Motion to approve capital vouchers 0905005 through 0905010 in the amount of \$88,126.16 as submitted.
Motion by Commissioner Elmore and 2nd by Commissioner Foster.
Vote Passed. Chairman Lorentzen absent.

Payroll

Motion to approve May 2009 Payroll in the amount of \$319,844.84 as submitted.
Motion by Commissioner Foster and 2nd by Commissioner Elmore.
Vote Passed. Chairman Lorentzen absent.

Budget Report

Chief Faucett explained that Administrative Director Leah Schoof is working on a deficit report and the Commissioners can expect to see that soon.

Commissioner Elmore commented that we still need to move furniture into a capital line item.



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"Touching Lives Today ~ Planning for Tomorrow"

Fire Commissioners:
Troy Elmore, Dan Lorentzen, Vern Foster
Fire Chief Gary L. Faucett

9811 Chapel Hill Road
Lake Stevens, WA 98258

CORRESPONDENCE

Thank You for Get Well Wishes

Thank You for Job Shadow Experience

Community Leadership Award at the Sno-Isle Region 109 Awards Luncheon

NEW BUSINESS

S81 Proposal

We are still waiting for the architects to put the proposal together including reports from electrical, mechanical and structural engineers. We are still working on the process. We have found the plans, however there is still some work to be done in order to have a proposal which will only be an estimate.

Grant Applications

DC Lingenfelter commented we have submitted for a Zone 11 grant for officer training, and we have also submitted grants for an assisted mask fit testing device, three thermal imaging cameras and bunker gear. BC Hots has also submitted a request for a tender engine for Station 83.

Chief Faucett commented we have also applied for a fire prevention grant which would fund a public educator for one year. We are trying to pursue grants as much as we can in order to keep the costs down.

2008 Annual Report

Chief Faucett explained this is the first time we have done this report to such an extent. We went back to the RCW and followed the law. We have to identify our standard and how we are meeting the standard, as well as our plans to improve if we are not yet meeting the said standard. It has been placed on the website for access by the community.

Commissioner Elmore suggested that we should consider posting an explanation of the complications resulting in the lag time; especially with the scenario of Station 82 responding from across the street and various dispatch concerns.

BC Huff commented that we are right in the ballpark with neighboring agencies.

Commissioner Elmore asked if it would be prudent to modify our objective of a 60 second turnout time.

Chief Faucett responded if we were to modify the standard, how would we explain how we came up with that standard? How would we compare ourselves to neighboring agencies who are also using the national standard? We have the option to make up our own standard however they do point us towards the national standard. Also, if we are not meeting the standard it does present the opportunity to communicate our needs to the community.

Chairman Lorentzen called for a 5 minute break at 1000 hours. Meeting reconvened at 1007 hours.

First Quarter Review

Chief Faucett commented that this review has been requested by the Commissioners. We placed the hiring of the firefighters in the budget, however we need to determine whether we can afford to do so. Chief Faucett went through his slide presentation which summarized the first quarter review. He explained we are here because of finances, we have not changed our goals.

The following topics were included in the presentation: Strategic Plan, Levy Commitments, Economic/Financial Status, and Level of Service.

Chief made his recommendation to delay the hiring of the firefighters and educate our community of the status of our levy commitment.

The slide presentation will be made available on SharePoint for members to review.

Chairman Lorentzen suggested that we take some time to review the first quarter report.

Commissioner Elmore commented he plans to meet with the Chief and BC Huff regarding the first quarter review presentation. He listed various pros and cons and stated there are a lot of factors that go into this decision. This report is a good summation and Chief's recommendation is very prudent. Public perception is very important and it will be a matter of education. We need to recognize that increased firefighters are a safety issue and funding needs to be considered. We don't want to have to lay people off.

Chairman Lorentzen commented that when we went for the levy there were a lot of factors involved and we need to consider everything before we make a decision.

Commissioner Foster commented it is important to listen to fellow commissioner thoughts and he welcomes input from everyone.

Commissioner Elmore suggested that labor have a representative/spokesperson at the next meeting.

Chairman Lorentzen confirmed we already have a regular meeting scheduled for Thursday morning next week, June 4th.

Chief Faucett informed the Commissioners that we do have a current list for hiring; it is just the final Chief's interview that is yet to occur. He commented that staff members are welcome to meet with him, and he will be available throughout the week. We want to work together with everyone, as this is a change for everyone. The bottom line is it comes down to the money and what we have committed to the community.

Chairman Lorentzen commented we all have our own perceptions. We will plan for a special meeting on Tuesday June 9th at 9:30am at the S82 Conference Room.

BC Huff suggested that President Rasmussen be a key contact.

Chief Faucett commented anything the staff can do to help, they will be available. He is open to an all hands meeting if the department is interested, although we would not be able to offer overtime.

Commissioner Elmore commented we have a decision to make. Let's avoid spreading rumors and let's have the discussion in preparation of making a decision.

The next regular Commissioner Meeting is scheduled for Thursday, June 4th at 9:30am at the Station 82 Conference Room located at 9811 Chapel Hill Road, Lake Stevens.

A Special Commissioner Meeting has been scheduled for Tuesday, June 9th at 9:30am at the Station 82 Conference Room located at 9811 Chapel Hill Road, Lake Stevens. The topic at this meeting will be the First Quarter Report.

OLD BUSINESS

Property Acquisition

Chairman Lorentzen moved the meeting into executive session.

EXECUTIVE SESSION

Chairman Lorentzen moved the meeting into executive session at 1135 hours for 15 minutes regarding property acquisition pursuant to RCW 42.30.110 (1) (b) with no expected action. Executive session included Chairman Lorentzen, Commissioner Elmore, Commissioner Foster, District Secretary/Legal Counsel Brian Snure, Chief Faucett, and Laana Larson. Executive session continued for an additional 15 minutes. Meeting reconvened at 1205 hours and there was no action taken.

District Secretary/Legal Counsel Brian Snure summarized we will continue negotiations focused on the money we have available and see if we can make a deal with McCourt.

CHIEF'S REPORT

Prevention Report prepared by FM Marshall

IT Report prepared by Troy Stevens

Introduce Rosie Richmond

Gretchen Gillis has resigned and we have hired Rosie Richmond as our part-time office assistant. Please feel free to stop in and say hello.

GOOD OF THE ORDER

Commissioner Foster commented he is looking forward to traveling to Chelan for the Commissioner Conference.

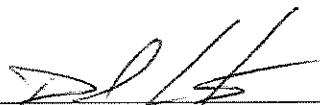
Commissioner Elmore commented he is looking forward to the Open Houses.

Chairman Lorentzen thanked everyone for their hard work and apologized for his late arrival to this morning's meeting.

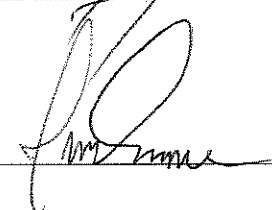
ADJOURNMENT

Motion to adjourn the meeting at 1216 hours.
Motion by Chairman Lorentzen and 2nd by Commissioner Elmore.
Vote Unanimous.

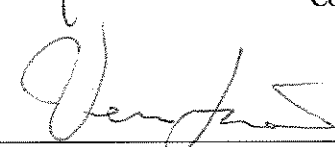
Minutes respectfully submitted by Laana Larson, Communications Director.



Chairman Dan Lorentzen



Commissioner Troy Elmore



Commissioner Vern Foster