

Lake Stevens Fire
1825 South Lake Stevens Road
Lake Stevens, WA 98258
(425) 334-3034
www.LSfire.org



Snohomish County Fire District 7
163 Village Court
Monroe, WA 98272
(360) 794-7666
www.Snofire7.org

**BOARD OF FIRE COMMISSIONERS JOINT MEETING AGENDA
LAKE STEVENS FIRE / FIRE DISTRICT 7**

Fire District 7 Station 31 Training Room
163 Village Court, Monroe, WA 98272

May 28, 2019

1700 hours

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

FIRE DISTRICT 7 REGULAR BUSINESS

UNION COMMENT

IAFF
Teamsters

FIRE CHIEF REPORT

As presented

CONSENT AGENDA

Approve Vouchers:

Vouchers: #19-01293- #19-01300; (\$399,854.49) – Benefit Checks

Approve Payroll:

Payroll: May 15, 2019; (\$712,149.55)

Payroll: May 31, 2019; Amount will be provided at the meeting

Approval of Minutes:

Approve Joint Board Meeting Minutes – March 28, 2019

Approve Board Meeting Minutes – May 9, 2019

Secretary's Report on Correspondence

Graduation Notice – Recruit School Class 2019-01

DISCUSSION ITEM

Budget Amendment #2

ACTION ITEMS

Fireworks Ban letter to County Council

Letter to Fire District 5 Commissioners - ALS Agreement

Termination letter for ILA with Mill Creek for Fire Mitigation

Liz Loomis Contract for Marketing Services

MOU 2019-02 – Community Risk Reduction Assignments

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Approve First Quarter Financial Report:
Review Mechanical Services Division Finances
First Quarter Report Highlights
First Quarter Budget Actual

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay, Woolery, Waugh): TBD
Finance Committee (Waugh, Wells, Snyder): TBD
Policy Committee (Wells, Woolery, Schaub): TBD / Admin Bldg.
Safety Committee (Fay, Schaub): Monday, June 24, 2019 – 18:00 / Station 71
Risk Management (Schaub)
 August 27, 2019 – 19:00 / Snohomish Co. FD 22
 November 5, 2019 – 19:00 / Snohomish Co. FD 22
Labor / Management (Waugh, Wells, Fay): TBD
Shop Committee – (Snyder, Woolery, Fay): TBD
Strategic Plan Committee – (Fay, Schaub, Wells)
Capital Facilities Committee - (Schaub, Snyder, Woolery)
 Station 33
 Station 72
 Station 32
 Station 76

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)
Regional Coordination
Leadership Meeting (Fay, Schaub, Wells): Wednesday June 5, 2019 – 09:00 / Station 31 – Training Room
Sno-Isle Commissioner Meeting: Thursday, May 2, 2019 – 19:30 / Snohomish Fire - HQ

OLD BUSINESS

CALL ON COMMISSIONERS

ATTENDANCE CHECK

Thursday, June 13, 2019 – 15:30 / Admin Building

EXECUTIVE SESSION

Discuss Collective Bargaining Contract – RCW 42.30.140(4)(a)

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LAKE STEVENS FIRE REGULAR BUSINESS

ADDITIONAL AGENDA ITEMS

MINUTES

Minutes 19-05-02

FINANCIAL REPORT

Investment Report
Vouchers
Payroll
Expense Line Item Review Summary & Reports

CORRESPONDENCE

OLD BUSINESS

Discussion

Merger with Fire District 7
Fire Station 84
Purchase & Sale Agreement for LSF Admin Campus to City of Lake Stevens
Lexipol Policy for Electronic Signature

Action

GEMT

NEW BUSINESS

Discussion

Action

CHIEF'S REPORT

GOOD OF THE ORDER

EXECUTIVE SESSION

JOINT MEETING BUSINESS

Draft Board Rules and Policies
Operational Policy
Merger Management Plan
Sharing Technology between Lake Stevens Fire and Fire District 7
Cultural Integration Team
Draft Training Consortium ILA
WFCA Chelan Conference & Executive Session
Next Joint Commissioner Meeting – June 27

ADJOURNMENT