

# Board of Fire Commissioners Meeting Minutes

1825 South Lake Stevens Road, Lake Stevens, WA 98258

July 10, 2018

1730 hours

## CALL TO ORDER

Chairman Steinruck called the meeting to order at 1730 hours.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Chairman Steinruck, Vice Chair Gagnon, Commissioner Elmore, Chief O'Brien, Deputy Chief Huff, Deputy Chief/Fire Marshal Messer, Director of Finance & Administration Leah Schoof, Battalion Chief Travis Welch, Assistant Fire Marshal David Petersen, LSPD Officer Ron Brooks, and Communications Director/District Secretary Laana Larson.

## ADDITIONAL AGENDA ITEMS

None

## MINUTES

Minutes 18-06-21

Motion to approve the June 21, 2018 Commissioner Meeting minutes as submitted.  
Motion by Vice Chair Gagnon and 2<sup>nd</sup> by Chairman Steinruck.  
Vote Unanimous.

## FINANCIAL REPORT

### Vouchers

Motion to approve Expense Vouchers dated July 3, 2018 in the total amount of \$83,557.16 as submitted.  
Motion by Chairman Steinruck and 2<sup>nd</sup> by Vice Chair Gagnon.  
Vote Unanimous.

Motion to approve Capital Replacement Vouchers dated July 3, 2018 in the total amount of \$4,775.71 as submitted.  
Motion by Vice Chair Gagnon and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

Motion to approve Strategic Fund Voucher dated July 3, 2018 in the total amount of \$4,519.14 as submitted.  
Motion by Commissioner Elmore and 2<sup>nd</sup> by Chairman Steinruck.  
Vote Unanimous.

### **Board of Volunteer Firefighters Voucher**

Director of Finance & Administration Leah Schoof commented the Board of Volunteer Firefighters approves and pays the invoice. We are requesting signatures from the Chairman of the Board and District Secretary in order to move forward with this recurring invoice.

### **Expense Line Item Review Summary & Reports**

Director of Finance & Administration Leah Schoof commented we have two additions on the line item review summary under the Capital Replacement Fund for furniture and for technology.

## CORRESPONDENCE

Thank You for Service

Thank You for Timely, Efficient Response

Thank You from Snohomish County Fire Training Academy

**LAKE STEVENS**  
**FIRE**

Phone: 425.334.3034  
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www.lsfire.org

*"Touching Lives Today - Planning for Tomorrow"*

Fire Commissioners:  
Troy Elmore, Paul Gagnon, Jim Steinruck  
Fire Chief Kevin K. O'Brien

1825 South Lake Stevens Road  
Lake Stevens, WA 98258

**OLD BUSINESS**

**Discussion**

**Fire Station Construction Plan**

Chief O'Brien commented we had our presentation for the Fire Station Construction Plan at the last Commissioner Meeting. We are currently evaluating the plan and drafting a proposal for consideration.

**Fire Levy Lid Lift**

Chief O'Brien commented we are working on presentations, and this week we meet with both the Kiwanis and the Rotary. We will also have a Community Presentation this Saturday at 9am and located at Station 82, including fire extinguisher service provided by AAA of Everett Fire Extinguisher Company.

**Fire District 7 Interlocal Agreement**

Chief O'Brien commented the Board of Commissioners from Fire District 7 had a few comments to address on the interlocal agreement, and we will send out a revision for review later this week.

**Action**

**Bill of Sale for Granite Falls SCFPD #17**

Chief O'Brien commented this Bill of Sale is for the surplus aid unit; and we recommend selling it to Granite Falls for \$1.

Motion to authorize Chief to sign Bill of Sale for Granite Falls Fire District 17 as submitted.  
Motion by Chairman Steinruck and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

**Resolution 2018-11 Alternative Fueled Vehicles**

Motion to adopt Resolution 2018-11 Alternative Fuel Exemption as submitted.  
Motion by Vice Chair Gagnon and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

**NEW BUSINESS**

**Discussion**

**July 4<sup>th</sup> Emergency Responses**

Chief O'Brien commented unfortunately, the community of Lake Stevens experienced a significant fire loss with the fire in the 9500 block of 17<sup>th</sup> Street NE. The fire was caused by previously discharged fireworks discarded in a plastic trash container. The fireworks ignited other available combustibles in the trash and spread to the vinyl siding of adjacent homes. Two homes experienced extreme fire damage and three others were damaged by fire. The total fire loss may be upwards of \$1.3 million for all five involved homes.

Chief O'Brien thanked Battalion Chief Ray Kosiba and his crew for an outstanding job extinguishing the fire.

**Highlights from July 4:**

- LSF experienced 24 total alarms on 7/4/18 which was 2.6 alarms below the five year average for responses on 7/4. (Five year average of alarms on 7/4 = 26.4)
- Lake Stevens Fire Average Daily Alarms for the year, 2017 = 16.8 (6,126 total)
- Staffing for 7/4/18 = 16 personnel from 0900-0400, 15 personnel from 0400-0900
- Fireworks related structure fires on 7/4/18 = 1
- Fireworks related EMS alarms on 7/4/18 = 2
- Fireworks related dollar loss for 7/4/18 = \$1,300,000

**Five-Year History of Alarms on July 4**

	2014	2015	2016	2017	2018	5 Yr. Total
Total Alarms	20	33	17	38	24	132

**Five-Year Alarm Detail on July 4**

July 4th 09:00:00 to July 5th 09:00:00 Firework Related Calls (FW)						
	2014	2015	2016	2017	2018	5 Year Totals
Structure Fire		1			1	2
Fire Other	1	1	1	1	2	6
Dollar Loss	\$0	\$30,000	\$0	\$500	\$1,000,000	\$1,030,500
Brush Fire	3	11	0	4	1	19
Acres Burned	<1 Acre	3 Acre	0	<1 Acre	<1 Acre	3+
EMS (Injuries)	0	0	0	1	2	3
<b>Total Calls FW Related</b>	<b>4</b>	<b>13</b>	<b>1</b>	<b>6</b>	<b>6</b>	<b>30</b>

Deputy Chief/Fire Marshal Messer commented he met with Fire Marshal McNulty in Everett, where they banned fireworks four years ago. Over the last five years they have had very few fireworks related events. He also met with Fire Marshal Maloney in Marysville, where they banned fireworks last year, and they hope to see a dramatic decrease in emergencies related to fireworks.

Officer Ron Brooks commented LSPD will usually staff with two extra people on July 4. During the 4<sup>th</sup> of July they had 36 calls for service in 2016, 31 calls for service in 2017, and 34 calls for service in 2018. Most of these calls are usually noise complaints prior to and several after the timeframe for legal discharge of fireworks. He mentioned they can usually contain in one 5 gallon bucket what they confiscate.

Commissioner Elmore commented he had a conversation with the Mayor and one of our council members; and fireworks are clearly a hazard to our community. As a fire district we are very limited as to what we can do. People are running out of places to use them and they are going where it is still legal to discharge them.

Chairman Steinruck commented he brought this to the Chief's attention; as we are responsible for the safety of those within our community. We should continue to discuss this further.

Commissioner Elmore commented this topic is more in the City's realm. Though in our community the people could choose to vote on it. If the City wants to have the conversation we can certainly meet with them and have the discussion.

Vice Chair Gagnon commented that Bellevue raised their fines from \$100 to \$1000, and it would be interesting to know if it made a difference in their community.

Officer Ron Brooks suggested if they could decriminalize it and make it more of an infraction, you might make more of a difference. On the other hand, input from Lake Stevens Fire is valued by the City.

Commissioner Elmore commented it would be fair to let the community decide.

Battalion Chief Ray Kosiba commented a Professor from the University of Washington talks about the air quality after the discharge of fireworks, which is actually a true health hazard. This could be another avenue to consider.

Chief O'Brien commented given this discussion we could reach out to the Mayor and open some dialogue about this.

**Fire Investigation Interlocal Agreement with Snohomish County**

Deputy Chief/Fire Marshal Messer commented this will be an update to our current interlocal agreement; and it will take us through 2023. It has been reviewed by Attorney Brian Snure and the county has accepted our revisions. It also updates our fee schedule for 2018, including an approximate 3% increase per year moving forward.

Motion to authorize Chief to sign the Fire Investigation Interlocal Agreement with Snohomish County as submitted.  
 Motion by Vice Chair Gagnon and 2<sup>nd</sup> by Chairman Steinruck.  
 Vote Unanimous.

**Action**  
 None

## **CHIEF'S REPORT**

Chief O'Brien commented on Tuesday, June 26 Deputy Chief/Fire Marshal Messer and Chief O'Brien attended the Lake Stevens City Council Meeting and presented an overview of the fire and life safety inspection program.

On Tuesday, June 28, Director of Finance & Administration Leah Schoof and Chief O'Brien presented levy lid lift information to the American Legion.

Academy Company Officer Brian Kees attended a three-day officer development program at Fire District 7.

Recruit Firefighters Seda, Rhoades, and Ruman have been attending new firefighter orientation at Fire District 7. The orientation helps our new firefighters acclimate to the culture and expectations of being a career firefighter. On July 15 Firefighter Seda will be assigned to A Shift, on July 19 Firefighter Rhoades will be assigned to C Shift, and Firefighter Rumann will be assigned to the Day Shift Unit commencing on July 16.

The District and the Union are working together to update the Paramedic School Attendance Memorandum of Understanding. We plan to have a version for the Board's approval by the next Board meeting.

The District and the Union are working on a Memorandum of Understanding to adjust the shift firefighter schedule from a 48/96 to an alternative schedule in 2019. The schedule we are discussing is the Four Platoon Schedule.

Chief O'Brien attended the Fire District 7 Board Meeting on Tuesday, July 3.

The Snohomish County Training Consortium is working to develop a September Academy.

Lake Stevens Fire is in the process of developing an eligibility list for career firefighter. An assessment center will be held on July 31, including an Oral Interview and EMS Assessment. Chief Interviews will be scheduled for August 6<sup>th</sup> through August 10<sup>th</sup>. There are currently two firefighter FTEs to fill.

Paramedics received training on our donated Lucas Device today. They will soon be training the EMTs.

Our Retirement Ceremony for Ted Smith will be on Saturday, July 21, 1:30 p.m. at the LSF Conference Center.

Aquafest - LSF will host an open house and the annual firefighter's pancake breakfast on Saturday, July 28 and Sunday July 29 at Station 81 from 6am - Noon. LSF will also have a First Aid Tent, Fire Boat, EMS Bike, and we will be in the Children's Parade and Grand Parade. Chief O'Brien will be a parade judge. Watch out for the Lake Stevens Rotary Vikings.

The next regular Commissioner Meeting is scheduled for 5:30pm Thursday, July 19 at the HQ Board Room located at 1825 South Lake Stevens Road, Lake Stevens.

## **GOOD OF THE ORDER**

Chairman Steinruck thanked Battalion Chief Ray Kosiba and his crew for their efforts on July 4; he thanked Battalion Chief Travis Welch for all his work with the Fire Training Academy; and also thanked operations and staff for their hard work.

Vice Chair Gagnon thanked everyone for their work.

Commissioner Elmore commented Battalion Chief Travis Welch and Battalion Chief Ray Kosiba are always helpful in his line of work. Lake Stevens Fire has been a great resource and a pleasure to work with over the years.

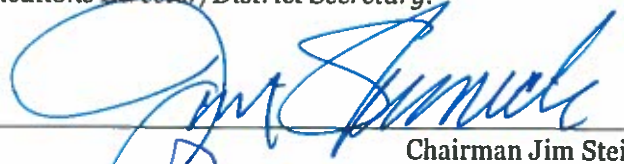
## **EXECUTIVE SESSION**

None

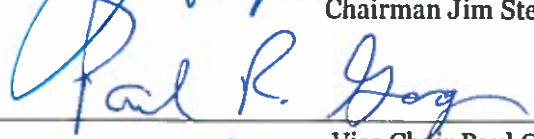
**ADJOURNMENT**

Motion to adjourn the meeting at 1814 hours.  
Motion by Vice Chair Gagnon and 2<sup>nd</sup> by Commissioner Elmore.  
Vote Unanimous.

*Minutes respectfully submitted by Laana Larson, Communications Director/District Secretary.*



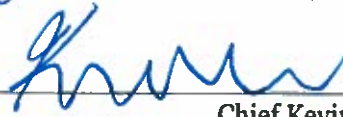
Chairman Jim Steinruck



Vice Chair Paul Gagnon



Commissioner Troy Elmore



Chief Kevin K. O'Brien